



HARI Board of Trustees (BOT)
Minutes of March 2016 Board Meeting
Sunday, February 28, 2016 – 10:00 AM
301 Steigerwalt Hollow Road, New Cumberland, PA 17070

Location: HARI Temple
Date: Sunday, March 20, 2016 10:00AM

Attendees:

#	Name	Position	Present (✓) Absent (✗)
1	Mr. Ramesh Bathini	Chairman	✓
2	Mr. Anil Shenoy	President	✓
3	Mr. Ramesh Parmar	Ex-President	✓
4	Mr. Srinivas Gamini	Member	✓
5	Mr. Kishor Sheth	Member	✓
6	Dr. Jeffrey Long	Member	✓
7	Dr. Deep Tewari	Member	✓
8	Mr. Kirit Shah	Member	✓
9	Mr. Pallav Bhonde	Member	✓
10	Mr. Kumar Piraviperumal	Member	✓
11	Mr. Anish Patel	Member	✓
		Total	11/11
12	Mr. Ravi Venkatasubramanian	Treasurer	✓

Others: Present on 01/31/2016

#	Name	Position	Present (✓) Absent (✗)

Notes:

Seven (7) of the 11 BOT members must be present to conduct Board's business

General:

- Meeting called to order by Chairman at 10:05 AM.
- Prayer conducted by Mr. Deep Tewari.
- Motion to approve BOT February meeting Minutes proposed by Dr. Jeff Long, Seconded by Mr. Srinivas Gamini and approved by board as distributed.



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- Motion to recognize 40th Anniversary sponsors of \$500 and above on a special notice board in HARI premises Dining area proposed by Mr. Kishor Sheth and unanimously approved by board.
- Motion to convert lights to LED in HARI Parking area proposed by Mr. Anil Shenoy, and approved by board unanimously.
- Treasurer, Ravi said we have a provision to track the Anandam separately.
- Legal Affairs Chair, Mr. Kishor Sheth proposed to have a 120*35 covered parking tent on the right side of temple, where the basketball hoop is there currently, to make it useful for dining as well as parking. Will explore more on any permits needed, size, different types available etc.

Opening Remarks by Chairman

- HARI 40th Year Celebration:

We have identified the leadership team for Sponsorship, Tickets, Entertainment. Other areas being worked are Food and Brochure.

- Capital Projects:
 - Mr. Kirit Shah, Mr. Anish Patel, Mr. Hiten Amin and Mr. Ramesh Bathini met to discuss about the options for railing project. As of now, we have only 2 contractors available. We will try to get other contractors and discuss the scope and cost of the project. With the expansion of the project scope at HARI entrance, and parking, we may need additional railing, and will combine the scope of work into one.
 - Audio upgrade was completed. New Speakers, new wireless mics, reverb unit are in place.

Issues:

- No Outstanding Issues

Long Term Committees:

Security and Technology	Mr. Srinivas Gamini
Legal Affairs	Mr. Kishor Sheth
School	Dr. Jeff Long
Public Relations & Communications	Dr. Deep Tiwari
HARI Expansion, Senior Forum	Mr. Kirit Shah
Finance	Mr. Pallav Bhonde
Religious	Mr. Kumar Piraviperumal
Youth Forum and HARI Facility maintenance	Mr. Anish Patel
Nominations	Mr. Ramesh Parmar



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Committee updates:

<p>Security and Technology</p> <p>Mr. Srinivas Gamini</p>	<ol style="list-style-type: none">1. <u>Secure Door:</u><ul style="list-style-type: none">• Will request the quote from all vendors.• Will discuss with Mr. Kumar as well on the quote .2. <u>Audio upgrade:</u><ul style="list-style-type: none">• Upgrade was completed.• Anand Bhat, Anil, Ryan, Sucharith, Ravi are helping in the process.3. <u>Revamping the website:</u><ul style="list-style-type: none">• Getting the scope of work4. <u>Creating a dropbox account for all files</u><ul style="list-style-type: none">• Will create a dropbox account to store all HARI files. Will work on security features as well.5. <u>Security Cameras:</u><ul style="list-style-type: none">• Anish replaced the hard drive. All the cameras except 2 are recording.
<p>Legal Affairs</p> <p>Mr. Kishor Sheth</p>	<ol style="list-style-type: none">1. <u>Legal Waiver Form:</u><ul style="list-style-type: none">▪ Some members requested the soft copy of the form. Will send the soft copy as well.▪ We should get the waiver from all the contractors for all the work in excess of \$20002. <u>Content on the website:</u><ul style="list-style-type: none">▪ Will review the website content legal aspect point of view.3. <u>HARI By-Laws and Operations Procedures Update:</u><ul style="list-style-type: none">• Will be meeting with Legal Affairs long term committee members and will work on updating operational procedures, getting by-laws up to date etc.



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<p>School Committee:</p> <p>Dr. Jeff Long</p>	<ol style="list-style-type: none">1. <u>Fire Drill.</u> Will create and implement fire drill plan in the coming months.2. <u>Sunday School Lunch:</u> There have been issues with Sunday school lunch sponsoring by Parents because of the additional burden of cleaning. Issue is solved temporarily with the cleanup assignment given to parents.3. <u>Book Shelf</u> Donating \$500 for books towards Sunday School. Will identify the books and will order them.
<p>Religious Affairs Committee:</p> <p>Mr. Kumar Piraviperumal</p>	<ol style="list-style-type: none">1. There is a request from York Prison chaplain to send the HARI priests for the religious service. However, as there are not enough resources on our side, and with complexity of the request, Religious Affairs chair, Mr. Kumar is denying the request now and board unanimously agreed with the RAC recommendation. Anil will respond to York county prison chaplain on HARI behalf.2. President, Mr. Anil Shenoy said we do not have the detailed insurance policy copy with us. Mr. Kumar or Mr. Kishor Sheth will talk to insurance agent for the detailed copy.3. As Sunderkand request was approved for April and May months, will seek the feedback from EC on the times, procedures after the May program etc.
<p>Finance Committee:</p> <p>Mr. Pallav Bhonde</p>	<ol style="list-style-type: none">1. <u>HARI Trust Fund :</u><ul style="list-style-type: none">• Will be reviewing HTF Policy and procedures document as there was some confusion on the term periods, committee rollover etc.• HTF meetings and updates.• Will be meeting with TFEC to clarify the questions related to HARI funds, micro cap issues, overall process.2. <u>Maintenance of Finance Activities.</u><ul style="list-style-type: none">• IRS filings were done on time.



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	<p>3. <u>Monitoring HARI Capitol projects finances.</u></p> <ul style="list-style-type: none"> • There are several Capitol projects initiated this year. • Will be monitoring Budget vs Expenses.
<p>PR& Communications Committee: Dr. Deep Tiwari</p>	<p>1. <u>PR Committee Meeting:</u> Met with PR committee and PR committee came up with the initiative of Summer Camp in HARI. Will be charting out the procedures and process.</p> <p>2. <u>Scholarship Program to Fairview Township students</u> Established the guidelines for awarding \$500 scholarship to Fairview township student. We will be giving one scholarship this year.</p> <p>3. <u>Extending the help/donations to local community people/township.</u> Local Police department and township will not accept the gifts from community. Will do more research on how to extend help to the local community/police/township.</p> <p>4. <u>HARI Times editors</u> Will work on HARI Times Editors transition. We will combine all the selections at HARI as part of nomination process in the future.</p>
<p>Executive Committee: Mr. Ramesh Parmar</p>	<p>Will be working on the timelines for HARI 2017 Committee Nominations.</p>
<p>HARI Expansion and Senior Forum committee: Mr. Kirit Shah</p>	<p><u>Septic Tank Cleanup:</u></p> <ul style="list-style-type: none"> ▪ Had Supervised the septic tank clean up. There were total 3 tanks. All were taken care. <p><u>HARI Expansion</u></p> <p><u>Neighbor's Lot:</u></p>



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	<ul style="list-style-type: none">▪ Anish will explore the lot purchase. <p><u>Driveway Expansion:</u></p> <ul style="list-style-type: none">▪ Will prepare the detailed scope as we added few items such as railing, entrance beautification and will get the quotes. <p><u>Anandam Group:</u></p> <ul style="list-style-type: none">▪ Anandam Group activities for the year are planned. Will share with group when more details are finalized.
<p>HARI Youth and Facility Maintenance</p> <p>Mr. Anish Patel</p>	<p><u>Railing Project:</u></p> <ul style="list-style-type: none">▪ Talked to couple of contractors and will be getting the quotes. <p><u>Revamp of Restrooms:</u></p> <ul style="list-style-type: none">▪ Will work on the things required for Auto Flush in men's rest rooms. <p><u>Parking Lot:</u></p> <ul style="list-style-type: none">▪ There are two different projects▪ 1) Creating new spaces using the existing space by effective utilization of the available area▪ 2) Using the existing spaces, by redrawing the parking spaces.▪ Will be talking to Dawood Engineering. <p><u>PA American Water Lot next to HARI:</u></p> <ul style="list-style-type: none">▪ Talking to Dawood as well. <p><u>Youth Forum:</u></p> <ul style="list-style-type: none">▪ Created the facebook page. Will request Ashley to create a HARI Youth logo. Will be posting tidbits about Hinduism.▪ HARI has multiple facebook pages. Will work on consolidating them.▪ Will explore on how to make youth more connected to HARI.



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EC Update

Completed Events:

- MahaShivratri – Celebrated Actual day on 3/7/16 – over 400 attendees. Over 125 people performed.
- Rudrabhishek. Cultural program celebrated on 3/12/16 – Over 450 attended. Rasmita Amin’s Natyashala presented dances. Dinner was sponsored by York Indian families

Upcoming events:

- Holi (3/27/16) – Cultural program by School, food by North Indian families
- Upcoming events for April:
- GudiPadva (4/9/16) – Cultural program by Ashwini Sathe and group. Dinner by Maharasthrian families
- Ramnavami (4/15-4/16) – 24 hr Ramcharitramanas (6 pm – 6 pm). Food by Rasraj
- Hanuman Jayanti (4/22/16) – 6 hr program starting at Noon. Food sponsors – multiple
- Mahavir Jayanti (4/24/16) – Cultural program by Jain Samaj. food by Jain Samaj

Maintenance:

- Doors and door locks fixed
- Pest Control visit
- Cooking range pilot light fixed
- Septic tank cleaned – Thanks to Kiritbhai
- Basement door fixed. New doors required for electrical panel cabinets.

Capital Projects:

- Sound system – Project complete. Total cost \$5200. 4 wireless mics, reverb unit and equalizer/ limiter and 4 new speakers installed.
- Driveway railing and walkway project –Design ready?
- Men’s/ womens restroom upgrades – accessories being procured, will be completed by March. Need quotes for pipe work
- Priest quarters upgrades – Addition of collapsible countertops to accommodate more devotees for lunch/ dinner - Completed
- Folding tables (10) for Senior citizens have been purchased. This has helped them participate in pujas so far.

Action Items:

Item	In-charge	Status	Open Date	Close Date
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HARI Directory	Anil Shenoy	(Postponed till Diwali)		
HARI 40 th Anniversary Celebration	Ramesh Bathini/Anil Shenoy	Open	Jan 2016	
Fairview Township communication details related to HARI w.r.t Parking/Lot	Kirit Shah/Anish Patel	Open	Jan 2016	
Security Door	Srinivas Gamini	Open	March 2016	
High quality Cameras Upgrade	Srinivas Gamini	Open	Jan 2016	
Cameras Issue	Srinivas Gamini	Completed	Jan 2016	March 2016
HARI Budget proposal-2016	Anil Shenoy/Ravi Subramanian	Completed	Jan 2016	Feb 2016
Audio Upgrade	Srinivas Gamini/Anil Shenoy	Completed	March 2016	March 2016

Adjourn:

- The meeting adjourned at 12:10 PM.

Next Meeting Dates:

1.	April 2016 Meeting	Sunday, May 1, 2016	9:30 AM
2.	May 2016 Meeting	Sunday, May 22nd, 2016	10:00 AM
3.	June 2016 Meeting	Sunday, June 26th, 2016	10:00 AM
4.	July 2016 Meeting	Sunday, July 24th, 2016	10:00 AM
5.	August 2016 Meeting	Sunday, August 28th, 2016	10:00 AM
6.	September 2016 Meeting	Sunday, September 25th, 2016	10:00 AM
7.	October 2016 Meeting	Sunday, October 23rd, 2016	10:00 AM
8.	November 2016 Meeting	Sunday, November 27th, 2016	10:00 AM
9.	December 2016 Meeting	Sunday, December 18th, 2016	10:00 AM