



HARI Board of Trustees (BOT)
Minutes of January 2016 Board Meeting
 Sunday, January 31, 2016 – 10:00 AM and
 Sunday, February 7, 2016 – 10:00 AM
 301 Steigerwalt Hollow Road, New Cumberland, PA 17070

Location: HARI Temple
Date: Sunday, January 31, 2016 and Sunday, February 7, 2016

Attendees:

#	Name	Position	Present (✓) Absent (✗)
1	Mr. Ramesh Bathini	Chairman	✓
2	Mr. Anil Shenoy	President	✓
3	Mr. Ramesh Parmar	Ex-President	✓
4	Mr. Srinivas Gamini	Member	✓
5	Mr. Kishor Sheth	Member	✓
6	Dr. Jeffrey Long	Member	✓
7	Dr. Deep Tewari	Member	✓
8	Mr. Kirit Shah	Member	✓
9	Mr. Pallav Bhonde	Member	✓
10	Mr. Kumar Piraviperumal	Member	✓
11	Mr. Anish Patel	Member	✓
		Total	11/11
12	Mrs. Kalpana Sheth	Sr. Vice President	✓
13	Mr. Ravi Venkatasubramanian	Treasurer	✓

Others: Present on 01/31/2016

#	Name	Position	Present (✓) Absent (✗)
1	Mr. Harish Patel	General Body Member	✓

Notes:

Seven (7) of the 11 BOT members must be present to conduct Board's business

General:

- Meeting called to order by Chairman at 10:05 AM.
- Prayer conducted by Dr. Jeff Long.



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- Motion to approve BOT January Special meeting Minutes proposed by Mr. Deep Tewari and approved by board as distributed. Attendance of the special meeting will not be recorded or counted.

Opening Remarks by Chairman

- Chairman thanked all the members for working in such a harmonious way at HARI and for understanding and respecting each other's opinions.
- Long Term Committee Members: There are lot of requests from General Body members wanting to be part of HARI Long Term Committees. All the Long term committee chairmen accommodated almost all the member requests with keeping one person one position in mind. Members nominated by Long Term committee Chair, approved by board, will be announced in the upcoming HARI Times.
- HARI 40th Year Celebration: As we are in the 40th year of HARI Temple service, BOTs unanimously approved to celebrate HARI 40th Anniversary thru the program 'SANSKRITI'. Overall idea of the program is to bring together all the community. Entertainment portion of SANSKRITI will be managed by Dr. Nirmalji and Dr. Renuji, All other segments of SANSKRITI will be managed by BOT, EC, with the help of volunteers from General Body. We will create the plans for each of the below and will get back to Board.
 - Tickets
 - Sponsorships
 - Brochure
 - Event day help
 - Pre Event day help
 - Audio and Video help
 - Photography
 - HARI History compilation
 - PR & Communication
 - And other items that will materialize with the closer of the event
- Digitalization of HARI Records: Lot of HARI records are on physical copy at several different places and with individual people. We will gather all the records and store it centrally and digitalize it. It is a huge effort but will try to accomplish it.

Long Term Committees:

Following are the chairmen of the HARI Long Term Committees and their committee for the year 2016.

Security and Technology	Mr. Srinivas Gamini
Legal Affairs	Mr. Kishor Sheth



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School	Dr. Jeff Long
Public Relations & Communications	Dr. Deep Tiwari
HARI Expansion, Senior Forum	Mr. Kirit Shah
Finance	Mr. Pallav Bhonde
Religious	Mr. Kumar Piraviperumal
Youth Forum and HARI Facility maintenance	Mr. Anish Patel
Nominations	Mr. Ramesh Parmar

Committee updates:

Security and Technology Mr. Srinivas Gamini	<p><u>Long Term Committee Members:</u></p> <p>Following members are nominated by Security and Technology Chair, Mr. Srinivas Gamini and approved by board.</p> <ol style="list-style-type: none"> 1. Mrs. Meena Ravi 2. Mr. Vibheeshan Gereddy 3. Dr. Anand Bhat <p><u>Plans for the year:</u></p> <ol style="list-style-type: none"> 1. <u>Secure Door:</u> <ul style="list-style-type: none"> • Replacing the main entrance door. • Thanks to Kumar for sponsoring this project. • Tentative completion time: 2 Months 2. <u>Audio upgrade:</u> <ul style="list-style-type: none"> • Existing Audio system needs to be upgraded with wireless mics, new speakers etc. 3. <u>Revamping the website:</u> <ul style="list-style-type: none"> • Website should needs to be enhanced to include member features, generate tax receipts on their own etc. Looking at the content, and also features for the enhanced website. 4. <u>Security Cameras:</u> <ul style="list-style-type: none"> • Remote access and storing of data for longer time period.
Legal Affairs Mr. Kishor Sheth	<p><u>Long Term Committee Members:</u></p>



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	<p>Following members are nominated by Legal Affairs Chair, Mr. Kishor Sheth and approved by Board.</p> <ol style="list-style-type: none">1. Mr. Harish Patel2. Mr. Ashok Shukla3. Mrs. Meera Modi4. Mr. Krishna Repaka5. Mr. Reddy SVR <p><u>Plans for the year:</u></p> <ol style="list-style-type: none">1. <u>HARI By-Laws and Operations Procedures Update:</u><ul style="list-style-type: none">• Gathering all minutes from last few years.• Update the Operations Procedures.• Update the By-Laws copy.• Research to see any changes required.2. <u>Maintenance of HARI Legal status:</u><ul style="list-style-type: none">• Legal waiver form for all the contracts.• Verification of waiver forms from all the external contractors.
<p>School Committee: Dr. Jeff Long</p>	<p><u>Long Term Committee Members:</u></p> <p>Following members are nominated by HARI School Chair, Dr. Jeff Long and approved by Board.</p> <ol style="list-style-type: none">1. Dr. Dinesh Pai2. Mr. Vijay Varadarajan <p><u>Plans for the year:</u></p> <ol style="list-style-type: none">1. <u>Evaluating Summer School/Camp Possibility.</u>2. <u>Field Trip to Swamy Narayan Temple.</u>3. <u>Book Case and Books for Sunday School children</u>



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<p>Religious Affairs Committee:</p> <p>Mr. Kumar Piraviperumal</p>	<p><u>Long Term Committee Members:</u></p> <p>Following members are nominated by Religious Affairs Chair, Mr. Kumar Piraviperumal and approved by Board.</p> <ol style="list-style-type: none">1. Mr. Sunil Desai2. Dr. Madhu Menon <p><u>Plans for the year:</u></p> <ol style="list-style-type: none">1. <u>Review HARI Existing Facilitated programs and new programs.</u><ul style="list-style-type: none">• With the devotee base increase, Lot of programs were added in the last several years. However, guidelines need to be revisited or updated for the HARI facilitated programs or priest related programs.2. <u>Review Travel Policy for HARI Priests outside Temple for Puja @ homes.</u><ul style="list-style-type: none">• Evaluate the responsibility and insurance liability for the priests when they are travelling for Puja @ Home services.• Evaluate the travel distance.3. <u>Maintenance of Religious activities and address the issues.</u>
<p>Finance Committee:</p> <p>Mr. Pallav Bhonde</p>	<p><u>Plans for the year:</u></p> <ol style="list-style-type: none">1. <u>HARI Trust Fund Committee Transition process.</u><ul style="list-style-type: none">• HTF is due for the committee transition.• Review HTF Policy and Updated policy and update the documents as necessary.• HTF meetings and updates.2. <u>Maintenance of Finance Activities.</u><ul style="list-style-type: none">• Making sure HARI quarterly filings are done.• HARI Financials are recorded properly.3. <u>Monitoring HARI Capitol projects finances.</u>



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	<ul style="list-style-type: none"> • There are several Capitol projects initiated this year. • Close monitoring of Budget vs Expenses.
<p>PR& Communications Committee: Dr. Deep Tiwari</p>	<p><u>Long Term Committee Members:</u></p> <p>Following members are nominated by PR Committee Chair, Dr. Deep Tewari and approved by Board.</p> <ol style="list-style-type: none"> 1. Mr. Ashok Shukla 2. Mr. Hiten Amin 3. Mrs. Ashwini Sathe 4. Mr. Punit Lochan 5. Mrs. SriLakshmi Kulkarni 6. Mr. Bharath Srinivasan 7. Mrs. Meera Modi 8. Miss Samyuktha Ravi <p><u>Plans for the year:</u></p> <ol style="list-style-type: none"> 1. <u>Enhancing HARI relations with other Religious Groups.</u> 2. <u>Extending our Scholarship Program to Fairview Township students</u> <ul style="list-style-type: none"> • Establish Guidelines. • Approach the Township. 3. <u>Extending the help/donations to local community people/township.</u> <ul style="list-style-type: none"> • Establish the process of involving local township/fire police with HARI. • Contribution of Cash or Kind to township/fire/police 4. <u>Food Drive.</u>
<p>Executive Committee: Mr. Ramesh Parmar</p>	<p><u>Committee Members:</u></p> <p>Will be finalized around July time period per HARI By-Laws</p> <p><u>Plans for the year:</u></p> <ol style="list-style-type: none"> 1. Create a chart of all the HARI positions with term periods, transition time, and selection times.



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	<p>2. Selection of HARI Team around 2nd half.</p>
<p>HARI Expansion and Senior Forum committee: Mr. Kirit Shah</p>	<p><u>HARI Expansion</u></p> <p><u>Long Term Committee Members:</u></p> <p>Following members are nominated by HARI Expansion and Senior Forum Chair, Mr. Kirit Shah and approved by Board.</p> <p><u>Plans for the year:</u></p> <ol style="list-style-type: none"> 1. Parking Expansion 2. Explore purchasing lot next to HARI 3. Driveway expansion <p><u>Anandam Group:</u></p> <p><u>Long Term Committee Members:</u></p> <p>Following members are nominated by HARI Expansion and Senior Forum Chair, Mr. Kirit Shah and approved by Board.</p> <p><u>Plans for the year:</u></p> <ol style="list-style-type: none"> 1. Making Anandam actively helping HARI. 2. Anandam group registration online. 3. Bus Trip. 4. Food drive and helping the community.
<p>HARI Youth and Facility Maintenance Mr. Anish Patel</p>	<p><u>HARI Youth Committee</u></p> <p><u>Long Term Committee Members:</u></p> <p>Following members are nominated by HARI Youth and Facility maintenance Chair, Mr. Anish Patel and approved by Board.</p> <p><u>Plans for the year:</u></p> <ol style="list-style-type: none"> 1. Making Youth very much part of HARI 2. HARI Youth Alumni creation



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	<p><u>HARI Facility maintenance:</u></p> <p><u>Long Term Committee Members:</u></p> <p>Following members are nominated by HARI Youth and Facility maintenance Chair, Mr. Anish Patel and approved by Board.</p> <ol style="list-style-type: none"> 1. Mr. Kiran Patel 2. Mr. Sam Ellanki 3. Mr. Satish Chundru <p><u>Plans for the year:</u></p> <ol style="list-style-type: none"> 1. Revamping the Bathrooms <ol style="list-style-type: none"> a) Auto Flush in Men's rest room b) Fragrance/Odor remover in Women's rest room 2. Side-walk Project around the Ramp of HARI Front side.
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EC Update

- Budget will be presented in the next meeting.
- Programs as per schedule, no issues.
- Thanks to KP Technologies, we now have additional chairs and trolleys which will help us for the additional seating in the dining area. There is an issue with trolleys size. Exploring how best to use it.
- There is a concern with the timing for 40th Anniversary celebration and special fund raising event sponsorships with HARI Directory. We will postpone HARI directory to Diwali.
- EC Team will be actively involved with SANSKRITI Program.
- Sunday school Lunch Cleaning: Lot of Sponsors are hesitant to sponsor Lunch for Sunday school because of the additional responsibility of Cleaning. Options were explored as to 1) Allot money towards the cleaning by dedicated cleaners. 2) Find a separate volunteer team for the cleaning portion besides sponsorships.

Mr. Kumar Piraviperumal graciously wanted to sponsor for the cleaning for the whole life term period. But, some of the board members felt we should explore other options before us going with sponsor approach as the cleaning of Sunday school is very similar to cleaning of all HARI programs.

Anil and Jeff will explore all the options and will get back to Board.

Action Items:

Item	In-charge	Status	Open Date	Close Date



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HARI Directory	Anil Shenoy	(Postponed till Diwali)		
HARI 40 th Anniversary Celebration: Logistics	Ramesh Bathini/Anil Shenoy	Open	Jan 2016	
Fairview Township communication details related to HARI w.r.t Parking/Lot	Kirit Shah/Anish Patel	Open	Jan 2016	
Cameras upgrade	Srinivas Gamini		Jan 2016	
HARI Budget proposal-2016	Ravi Subramanian	Open	Jan 2016	
Sunday School Lunch cleaning responsibility	Anil Shenoy/Jeff Long	Open		

Adjourn:

- The meeting adjourned at 12:00 PM on both the days.

Next Meeting Dates:

1	February 2016 Meeting	Sunday, February 28th, 2016	10:00 AM
2	March 2016 Meeting	Sunday, March 27th, 2016	10:00 AM
3	April 2016 Meeting	Sunday, April 24th, 2016	10:00 AM
4	May 2016 Meeting	Sunday, May 22nd, 2016	10:00 AM
5	June 2016 Meeting	Sunday, June 26th, 2016	10:00 AM
6	July 2016 Meeting	Sunday, July 24th, 2016	10:00 AM
7	August 2016 Meeting	Sunday, August 28th, 2016	10:00 AM
8	September 2016 Meeting	Sunday, September 25th, 2016	10:00 AM
9	October 2016 Meeting	Sunday, October 23rd, 2016	10:00 AM
10	November 2016 Meeting	Sunday, November 27th, 2016	10:00 AM
11	December 2016 Meeting	Sunday, December 18th, 2016	10:00 AM